



**University of South Florida
Center for Urban Transportation Research (CUTR)
Advisory Board Meeting**

Agenda
Thursday, November 1, 2018 4:00 PM
Embassy Suites 3705 Spectrum Blvd, Tampa, FL 33612

- Call to Order
- Roll Call

Advisory Board members and Designees (P = Present, T = Telephone, A = Absent)

No.	Name	Title	Organization	Designee	
1	Mike Dew	Secretary	FDOT	Tom Byron/ Ed Coven	Statute
2	Cissy Proctor	Secretary	FDEO	Scott Rogers	Statute
3	Noah Valenstein	Secretary	FDEP	Chris Stahl	Statute
4	Teresa Sarnoff	Member	FTC		Statute
5	Thornton J. Williams, Chair	Managing Partner	Williams Law Group, P.A.		EM 2009 5/29/13
9	Ysela Llort, Vice Chair	Principal	Renaissance Planning Group		EM 2007 6/8/11
6	Kimberlee DeBosier	Vice President	Johnson, Mirmiran & Thompson, Inc.		EM 2003, EM 2007 1/17/11
7	Sonny Holtzman	Principal	The Holtzman Group		SR 2012 6/12/16
8	Ram Kancharla	Vice President of Planning and Development	Port Tampa Bay		JB 2013 11/6/15
10	Jon Martz	Director of Government and Public Affairs	Enterprise Holdings Company		JB 2014 2/2/18
11	Bob O'Malley	Vice President of Government Affairs	Brightline		JB 2013 2/5/15
12	Joseph Waggoner	Executive Director	Tampa Hillsborough County Expressway Authority		DH 2015 11/2/19

- Approval of Minutes: Meeting of August 22, 2018
- Director's Report
- Nominating Committee Report and Election for 2019 Officers
- Student Presentations:
 - Corinn Beem

- Christopher Moorman
 - Brian Staes
- Chair's Comments
- Advisory Board Member Discussion/Updates
- Next Meeting Winter/Spring 2019 – date TBD
- Advisory Board Annual Photo
- Adjourn to CUTR Transportation Achievement Awards Event



**University of South Florida
Center for Urban Transportation Research (CUTR)
Advisory Board Meeting**

Minutes
Wednesday, August 22, 2018 2:20 PM
Phone

- Call to Order
Meeting was called to order at 2:40 PM.
- Roll Call

Advisory Board members and Designees (P = Present, T = Telephone, A = Absent)

	No.	Name	Title	Organization	Designee	
T	1	Mike Dew	Secretary	FDOT	Tom Byron/ Ed Coven	Statute
T	2	Cissy Proctor	Secretary	FDEO	Scott Rogers	Statute
T	3	Noah Valenstein	Secretary	FDEP	Chris Stahl	Statute
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CUTR participants included: Ken Short, Debbie Schultz, Kristine Williams, Dennis Hinebaugh, Phil Winters, Lisa Staes, Pam Lapaugh, Dr. Lin, Dr. Lee, and Rob Gregg; Jean Duncan, City of Tampa also participated.

- Approval of Minutes: Meeting of February 23, 2018
 - Motion (DeBosier)/Second (Holtzman), passed unanimously.
- Director's Report and Update on CUTR Transportation Achievement Awards Event
 - Florida Local Technical Assistance Program (LTAP) Center is now headquartered at USF/CUTR.
 - Communications & Marketing Position: We are starting the interview process with three candidates.
 - Dr. Bertini and Lisa Staes visited the new American Public Transportation Association (APTA) CEO, Paul P. Skoutelas, discussing possible further collaboration.
 - Jean Duncan provided some updates on the City/CUTR/USF partnership:
 - City of Tampa MOU/Smart Cities: Via the Enhancing Cybersecurity in Transportation project, Dr. Jay Ligatti and Dr. Sean Barbeau are partnering with the City to assess vulnerabilities and cyber threats to field infrastructure. This research will contribute to cyber resilient infrastructure.
 - Leading Pedestrian Intervals (LPI) Research: Dr. Pei-Sung Lin led the research supported by the City, and in partnership with the City. The project focused on field implementation and testing at traffic signals in downtown Tampa. This research will inform LPI criteria and contribute to enhanced pedestrian safety.
 - The City and USF/CUTR were accepted to the MetroLab Network, a global city-university collaborative focused on urban technology and sustainability.
 - CUTR signed an MOU with Technology Transfer Center, Inc. (TTCI), and USF is working with Pinellas Suncoast Transit Agency (PSTA) on a master agreement.
 - FDOT/USF Transportation Day is in the planning stages.
 - Florida Automated Vehicles (FAV) Summit: It will be November 27-28 in Tampa. We are also coordinating with the National Automated Vehicle Symposium being held in Orlando, in July 2019.
 - A new University Transportation Center (UTC) Competition is in the works. We are awaiting the RFP.
 - A new FDOT Cybersecurity research project is making progress.
 - USF has achieved preeminence which is an exciting accomplishment for our University. USF has moved into the preeminent category with the University of Florida and Florida State University.
 - COE has 7,200 students this fall, and many new professors on campus. The new Medical Engineering department is being launched.
 - We are helping to develop a collaborative relationship between the COE and the College of Public Health (COPH). We are planning a colloquium with faculty from CUTR/COE and from COPH, and others who are working in the public health arena.
 - A study abroad course in the Netherlands, led by Dr. Bertini, is planned for summer 2019.
 - The USF Institute of Traffic Engineers (ITE) Traffic Bowl Team is the 2018 ITE National Collegiate Bowl Champions. The USF team was victorious over Penn State and Texas A&M in the final round.
 - The second Annual ITE Student Leadership Summit will be held at USF from February 8-10. We should have seven or eight universities represented, including the University of Puerto Rico. Perhaps some of the CUTR Advisory Board Members will be able to participate.
 - We are working on upgrades to our facilities and classrooms. We are currently raising funds for new projectors, with cooperation from the University. Please consider making a donation or asking colleagues to participate in the fundraiser.
 - As you all know, we are co-hosting the event with TeamFL. Registration is now open. Please consider sponsoring the event and encouraging others to participate.

- **Officer Nominating Committee for 2019**
 - The Advisory Board decided that the nominating committee would include: Ram Kancharla, Kim DeBosier, and Tom Byron.
- **Chair's Comments**
 - Chair Williams thanked the Board and Director. He is looking forward to a great event on November 1.
- **Next Meeting November 1, 2018**
 - The next meeting will be held at the Embassy Suites. The meeting agenda will be distributed ahead of the meeting.
- **Adjournment**
 - Meeting adjourned at 3:35 PM.