



**University of South Florida
Center for Urban Transportation Research (CUTR)
Advisory Board Meeting**

Agenda
Wednesday, August 22, 2018 2:20 PM
Phone

- Call to Order
- Roll Call

Advisory Board members and Designees (P = Present, T = Telephone, A = Absent)

No.	Name	Title	Organization	Designee	
1	Mike Dew	Secretary	FDOT	Tom Byron/ Ed Coven	Statute
2	Cissy Proctor	Secretary	FDEO	Scott Rogers	Statute
3	Noah Valenstein	Secretary	FDEP	Chris Stahl	Statute
4	Teresa Sarnoff	Member	FTC		Statute
5	Thornton J. Williams, Chair	Managing Partner	Williams Law Group, P.A.		EM 2009 5/29/13
9	Ysela Llort, Vice Chair	Principal	Renaissance Planning Group		EM 2007 6/8/11
6	Kimberlee DeBosier	Vice President	Johnson, Mirmiran & Thompson, Inc.		EM 2007 1/17/11
7	Sonny Holtzman	Principal	The Holtzman Group		SR 2012 6/12/16
8	Ram Kancharla	Vice President of Planning and Development	Port Tampa Bay		JB 2013 11/6/15
10	Jon Martz	Director of Government and Public Affairs	Enterprise Holdings Company		JB 2014 2/2/18
11	Bob O'Malley	Vice President of Government Affairs	Brightline		JB 2013 2/5/15
12	Joseph Waggoner	Executive Director	Tampa Hillsborough County Expressway Authority		DH 2015 11/2/19

- Approval of Minutes: Meeting of February 23, 2018
- Director's Report and Update on CUTR Transportation Achievement Awards Event
- Officer Nominating Committee for 2019
- Chair's Comments
- Next Meeting November 1, 2018
- Adjournment



University of South Florida
Center for Urban Transportation Research

Advisory Board Minutes

February 23, 2018

Call to Order:

Meeting called to order at 1:40 pm.

Roll Call:

Advisory Board members and Designees (P=Present, T=via Telephone, A=Absent):

	No.	Name	Title	Agency	Designee	
T	1	Mike Dew	Secretary	FDOT	Ed Coven	Statute
T	2	Cissy Proctor	Secretary	FDEO	Scott Rogers	Statute
T	3	Noah Valenstein	Secretary	FDEP	Chris Stahl	Statute
A	4	Teresa Sarnoff	Member	FTC		Statute
P	5	Thornton J. Williams, Chair	Managing Partner	Williams Law Group, P.A.		EM 2009
A	6	Kimberlee DeBosier, Outgoing Vice Chair	Vice President	JMT		EM 2003
A	7	Sonny Holtzman	Principal	The Holtzman Group		SR 2012
A	8	Ram Kancharla	V.P. of Planning & Development	Port Tampa Bay		JB 2013
P	9	Ysela Llorca, Incoming Vice Chair	Principal	Renaissance Planning		EM 2007
A	10	Jon Martz	Director of Government & Public Affairs	Enterprise Holdings Company		JB 2014
T	11	Bob O'Malley	RVP State Government & Community Affairs	CSX Transportation		JB 2013
P	12	Joseph Waggoner	Executive Director	THEA		DH 2015

USF's Center for Urban Transportation Research:

Robert L. Bertini, CUTR Director
Dennis Hinebaugh
Chanyoung Lee
Pei-Sung Lin
Steve Polzin

Ken Short
Lisa Staes
Kristine Williams
Phil Winters

Approval of Minutes:

A motion to approve the minutes of the October 4, 2017 CUTR Advisory Board meeting was made by Joe Waggoner, seconded by Ysela Llort, and was unanimously approved by all.

Director's Report:

USF / COE and CUTR Updates:

At the University of Florida, from February 9-11, 2018, the Gator Institute of Transportation Engineers (ITE) Student Chapter hosted the annual Student Leadership Summit, which was attended by 53 students. About 20 USF students participated, and from CUTR, Dr. Bertini and Michael Audino also participated. Tom Byron, P.E., assistant secretary of Intermodal Systems Development at the FDOT also participated.

On February 16-17, the USF College of Engineering held their annual Engineering Expo, which seeks to educate K-12 students on the value of math, science, engineering, and technology within their lives. The College of Engineering created a video that highlight's CUTR: <https://youtu.be/uW7XmIOwIOk>.

Dr. Bertini has created a new CUTR mission / vision / values statement. It is a one page document promoting the fact that the work that CUTR does is actionable. He is also reworking the CUTR Strategic Plan so that it fits in well with the College of Engineering Strategic Plan.

Dr. Bertini met recently with Calvin Williams, USF VP of Administrative Services to discuss the opportunity to make USF into a more interesting and dynamic test bed for transportation solutions.

New Contracts / New Proposals:

The Advisory Board reviewed the list of new proposals and new projects that were created since the last Advisory Board meeting was held. No comments were made on the proposals and projects list. Dr. Bertini thanked Ken Short for preparing these and pointed out that we continue to do a lot of work with the Florida Department of Transportation. CUTR is also beginning a new project with Hillsborough Area Regional Transit (HART). CUTR is seeking to create a master agreement with them and with PSTA to make working together easier as we move forward. Kristine Williams received an NCHRP grant recently, which is a great win for her and CUTR.

TRB Annual Meeting Summary Report:

The TRB Annual Meeting continues to be a major event for USF and CUTR with numerous faculty and students actively participating. CUTR held its second Transportation Research Board (TRB) Annual Meeting Reception and Alumni Reunion, this time in partnership with the University of Texas at Arlington, which was well attended and very successful. CUTR is proud to note that 40 CUTR researchers were on the TRB program at the 2018 annual meeting, which was held January 7-11, 2018. A large team of USF transportation students (25+) also participated.

CUTR Transportation Achievement Awards Event:

Maurice Ferré was very excited to have been selected for the 2017 Florida Transportation Hall of Fame™ Award. He expressed to Dr. Bertini that of all the awards he has received over the years, this is one of the most significant awards to him, because he was selected from amongst his many peers, by his peers. It was the fifteenth annual event, and it was very enjoyable and successful. We had 23 table sponsors and 215 guests.

Dr. Bertini will be working with the local chapters of COMTO, WTS, and ITE to create a new award, to be presented at the annual CUTR Transportation Achievement Awards Event. This new award may be named “New Voices in Transportation” to encourage and reward those who are still early in their transportation career.

Diversity and Inclusion:

The Council of Minority Transportation Officials (COMPTO) visited CUTR yesterday, February 22. It was very positive and there was a productive discussion. We hope and expect to host a COMPTO meeting every year.

Upcoming Events:

Dennis Hinebaugh will participate in an ASCE event in April, and also an APTA event in May. Both of those events will be focused on autonomous vehicles.

Florida Transportation Hall of Fame™ Nomination Committee Report:

The committee made up of Thornton Williams, Joe Waggoner, Kim DeBosier and Dr. Robert Bertini met by phone on January 24, 2018 to select the Florida Transportation Hall of Fame™ Award recipient. A person was selected by the Advisory Board Members and the name will be announced by Thornton Williams at the July meeting of the Florida Transportation Commission (FTC). Ysela Llort made a motion to approve the selected winner. The motion was seconded by Joe Waggoner and was approved unanimously by the Advisory Board.

Thornton Williams agreed to provide a written statement to CUTR staff explaining why the person was selected.

We need to refresh the list of potential awardees, so please send your ideas on to Dr. Bertini, for future years' consideration.

CUTR Advisory Board Officer Nomination Committee Report:

The nomination committee is made up of Thornton Williams, Jon Martz, Kim DeBosier, and Dr. Robert Bertini. The committee met by phone on January 29, 2018 and has nominated Thornton Williams as Chair and Ysela Llorca as Vice Chair.

A motion was made by Joe Waggoner, seconded by Ed Coven, and the Board voted unanimously to approve Thornton and Ysela as Chair and Vice Chair, respectively. Congratulations.

Chair's Comments:

Chair Williams has been contemplating whether using humor and anecdotes during the program for each year's CUTR Award Event would be useful and make the event better. He is very excited that we will be combining the CUTR Award Event with the TEAMFL meeting.

Chair Williams feels we should make the CUTR Advisory Board meetings a bit shorter, thus allowing for at least one student presentation during each meeting. He would like to see more student posters at the Award Event also, to provide a high level of exposure to the students and to make the event better for all attendees.

To find the best awardee, Chair Williams feels the selection should be made earlier than it is currently, and that the selection should be varied in terms of the geographic location of the awardee's home, in order to create a feeling of inclusion throughout the state.

Chair Williams has some suggestions for updates to the CUTR Advisory Board bylaws. These would have to be reviewed by the USF General Counsel's office.

Board Member Discussion:

Joe Waggoner attended two meetings related to the development of autonomous vehicles. An American Public Transportation Association (APTA) discussion, and also NCHRP panel meeting in Washington, D.C.

Dr. Bertini suggested that everyone "save the date" for the next Florida Automated Vehicles Summit, which CUTR is helping to create. It will be held on November 27-28, 2018 at the Tampa Marriott Waterside.

Upcoming Board Meeting Dates:

Doodle poll will be sent out to determine the best day for the next advisory board meeting.

Adjournment:

The meeting was adjourned at 3:34 pm.