



CUTR Advisory Board Meeting CUTR Board Room

October 29, 2008

MINUTES

The meeting was called to order at 1:45 p.m. by Board Chair Kimberlee DeBosier who welcomed board members and guests. Self-introductions of participants were made as follows:

Advisory Board Members and Designees

Kimberlee DeBosier, Chair	Ysela Llort (phone)	Bob Skinner
John Forney	Norman Mansour	Chris Stahl (phone)
Stephanie Kopelousos	Sally Patrenos	Kevin Thibault
	Bill Sheppard	

CUTR

Ed Mierzejewski	Pei-Sung Lin	Lisa Staes
Rob Gregg	Bill Morris	Joel Volinski
Sarah Hendricks	Steve Polzin	Phil Winters

Guests

Mike James, USF Development
Mandi Alexander, College of Engineering Development
Valerie McDevitt, USF Patents and Licenses

Approval of Minutes: Minutes of the April 2008 meeting were approved.

Director's Report: Dr. Mierzejewski presented a brief report on CUTR's activities since the last meeting. Highlights included:

- CUTR's Transportation Achievement Award Dinner honoring Bob Burleson will be held this evening at the Marshall Student Center Ballroom. There are over forty table sponsors, far more than other years.
- On September 29-30th, CUTR hosted a successful visit by Sherry Little, Deputy Administrator of the Federal Transit Administration, Yvette Taylor, Regional FTA Administrator, Vince Valdes, Director of FTA's Office of Research and Michelle Hershmann, Office of Community and Congressional Affairs.

- CUTR continues to be cited frequently in the local, state and national media
- President Judy Genshaft mentioned transportation several times in her Fall "State of the University" address
- A number of CUTR faculty and staff were recognized for their achievements and honors
- Dean John Wiencek continues to be supportive of CUTR's efforts

Board Member Updates: Board members shared information and observations on transportation issues.

Development Discussions:

- Mandi Alexander, College of Engineering, discussed building plans on campus and fund raising initiatives
- Mike James, USF Development, discussed giving strategies and tactics to create endowment opportunities. He introduced the prospect of an endowment fund to support the CUTR Director position to add prestige and resources to that position
- **ACTION ITEM** – Kimberly DeBosier volunteered to sit on a subcommittee that would explore this issue and sought volunteers. Ed will contact individuals to explore their potential interest

CUTR Project Presentations: Five project presentations were made by CUTR faculty:

- Programs that Match Seniors with Volunteer Drivers – Sara Hendricks
- Santa Rosa County Transit Feasibility Study – Bill Morris
- Maintaining Traffic for Incident Responders - Pei-Sung Lin
- Bus Simulator Training and Transit Incidents – Amber Reep
- Federal Urban Partnership Efforts – Alasdair Cain

USF Patents & Licenses Presentation: Valerie McDevitt discussed the USF process and governance of patents and licensing.

Other Business: There was no other business.

With no further business, the meeting adjourned at 4:00 p.m.