An Introduction to
Transit Operations Planning

April 23 – 26, 2007
Center for Urban Transportation Research (CUTR)
University of South Florida (USF)
Tampa, Florida

Image used courtesy of the Amalgamated Transit Union

Presented by the Institute for Transit Operations Planning

in partnership with the
Florida Department of Transportation
Introduction to Transit Operations Planning

Dates: APRIL 23 – 26, 2007  
Location: Center for Urban Transportation Research (CUTR) at USF, Tampa, Florida

Instructors from the Institute for Transit Operations Planning, in partnership with the Florida Department of Transportation, will conduct a 3.5-day training seminar entitled “An Introduction to Transit Operations Planning.” The seminar will run from April 23—26, 2007 at the Center for Urban Transportation Research (CUTR) located at the University of South Florida (USF) in Tampa.

This course will cover the following topics:

1. Service Area and Route Characteristics  
2. Measures and Standards  
3. Data Collection  
4. Service Analysis  
5. Service Improvement Concepts  
6. Headway Development and Blocking  
7. Scheduling  
8. Run Cutting and Rostering  
9. Cost Estimation  
10. Demand and Revenue Estimation  
11. Service Change Implementation  
12. Transit Level of Service

Purpose of the Course

This course is a solid introduction and refresher to Transit Operations Planning. It is designed as an introductory or refresher course for Florida professionals in planning, marketing, scheduling and operations. It is taught by “hands-on” instructors with over 60 years of combined transit experience. It has attracted in attendance more than 2,800 transit professionals from over 200 transit systems, MPOs, federal agencies, state DOTs, and local governments.

Transit operations planning is broadly defined as a collection of activities which together assure that transit services are cost-effectively provided to meet the short-term mobility needs of a community. The specific objectives of this course are as follows:

• To introduce a service planning and evaluation framework; and,  
• To teach the concepts and analytical techniques needs for service planning.

The course was developed with guidance from an Advisory Panel of experts. Its members represent transit operators, planning agencies and professional organizations. The course was formerly sponsored by the Federal Transit Administration.
How to Register

If you interested in registering for this course, please contact Pam Clark at pclark@cutr.usf.edu or 813-974-6423. Florida agencies only, please.

If you have questions, please feel free to call Pam Clark (813-974-6423), Jennifer Flynn (813-974-6529), or Victoria Perk (813-974-7327) at the Center for Urban Transportation Research.

Please register early if you wish to be accepted for attendance. The class is limited to 20 registrants; based on past experience, the class will be filled. Registration deadline is April 13, 2007.

Course Location:
Center for Urban Transportation Research (CUTR)
University of South Florida (USF)
4202 E. Fowler Avenue, CUT-100
Tampa, FL 33620-5375
Phone: 813-974-3120
Fax: 813-974-5168
www.cutr.usf.edu

Hotel Information:
Embassy Suites Hotel Tampa-USF
3705 Spectrum Blvd.
Tampa, FL 33612
813-977-7066 or 1-800-EMBASSY (362-2779)

Group Name: CUTR-ITOP
Rates: $119/single, $129 double
Earliest date to reserve a room at the group rate: February 27, 2007
Last date to reserve a room at the group rate: March 23, 2007
Cancellation by 4pm day before arrival or billed for first night’s room and tax.
Please contact hotel directly for reservations.

Three Convenient Ways to Register:
By Phone:
Contact Pam Clark at 813-974-6423 or Suncom 574-6423

By Fax:
To Pam Clark’s attention at 813-974-5168

By E-Mail:
pclark@cutr.usf.edu
Program Information: Contact Pam Clark, 813-974-6423 or pclark@cutr.usf.edu, Jennifer Flynn, 813-974-6529 or flynn@cutr.usf.edu, or Victoria Perk, 813-974-7327 or perk@cutr.usf.edu

Dates: April 23 – 26, 2007

Lodging: A block of rooms has been reserved for $119 (single room, plus tax) per night at the Embassy Suites Hotel located on the USF campus (Individual reservations must be received by the Embassy Suites Hotel no later than March 23, 2007 to guarantee the group rate.)

Deadline: Registration deadline is April 13, 2007 (please note that the deadline to make hotel reservations with the guaranteed rate of $119 is earlier—see above). Class is limited to 20 people and is expected to be filled. There is no registration at the door.

Note: Please advise us at registration if you require special accommodations. Requests will be kept confidential. We reserve the right to cancel the workshop due to insufficient enrollment. Before making nonrefundable airline ticket purchases, contact our office.