NTI is pleased to announce a series of FREE regional train-the-trainer sessions on its newest courses Harassment Prevention for Transit Employees and Harassment Prevention for Transit Supervisors. The one-day train-the-trainer session will cover both courses.

The courses are designed to assist transit employees in maintaining a safe and respectful work environment by recognizing and responding to potential harassment issues.

The objectives of the employee course are to provide employees with the knowledge and skills to:

- Identify the potential impact of harassment on their transit organization and its employees
- Review their organization’s harassment prevention policy and its key compliance issues and reporting avenues
- Demonstrate skills for recognizing and responding to potential harassment issues
- Discuss strategies for proactively preventing harassment in the transit workplace

The supervisor course is intended to comply with the new training mandate pursuant to California Assembly Bill 1825. The objectives of the supervisor course are to provide transit supervisors and managers with the knowledge and skills to:

- Explain the supervisor’s role and responsibilities regarding compliance with the transit organization’s Harassment Policy
- Recognize and prevent harassment in the transit workplace
- Respond to and report potential harassment issues
- Receive complaints of potential harassment and handle requests for confidentiality

To accomplish these objectives, the courses integrate lecture, visual aids, participant interaction, and learning activities.

The train-the-trainer session reviews the courses, highlights how they can be customized to increase their relevancy to your employees, and discusses training implementation strategies. Participants leave the session with a copy of the Instructor Package for each course which includes an Instructor Guide, Course Slides and Notes, and a Participant Workbook. In addition to training staff, NTI encourages managers, supervisors, and union officials that would be involved in coordinating and supporting the training effort at their agency to attend.

Register online at www.NTIONLINE.com or complete the registration form on the back.
Harassment Prevention Regional Train-the-Trainer

Select the session that best meets your needs:

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Please print.

First Name MI

Last Name

Title/Position

Full Organization Name

Business Address

City

State Zip

Email

Telephone

Fax

Type of Agency

_____ Transit  _____ MPOS  _____ State DOT  _____ US DOT  _____ Consulting  _____ Other  

Please identify

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