DATE: May 19, 2008

TO: Florida National Transit Database (NTD) Reporters

FROM: Victoria Perk, Center for Urban Transportation Research (CUTR)


As a State agency, the Florida Department of Transportation (FDOT) probably makes more extensive use of the data from Federal Transit Administration (FTA) NTD reports than most other states in the nation. Due to this significant use of the NTD data by FDOT, the accuracy of the reports is extremely important.

To assist Florida NTD reporters in ensuring the accuracy of their reports, FDOT sponsors a FREE NTD training seminar on an annual basis. The next 3-day training seminar is scheduled to be held on Wednesday, July 16 through Friday, July 18, 2008 at CUTR, at the University of South Florida in Tampa. Participation in this training seminar is strongly encouraged, especially for those new to or less familiar with the NTD reporting process.

This year, the third day of the training will focus on the Safety and Security Module. The first two days, as in past training seminars, will cover all the other NTD reporting modules. It is possible to register for just the first two days of training, just the third day, or all three days.

Please circulate this information to all personnel involved in the NTD reporting process who may be interested in attending this seminar. A block of hotel rooms is being reserved at the Wingate Hotel near CUTR—as soon as hotel information is finalized, it will be included in an updated announcement. Parking permits will be provided to participants who will be parking at CUTR/USF. More details will follow soon regarding the seminar agenda and hotel. If you have questions or would like to register for this seminar, please contact one of the following:

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