



DOT URINE SPECIMEN COLLECTOR TRAINING AND REGULATORY UPDATE

May 15, 2009 Highlands County, Florida

COURSE OVERVIEW

The intention of this training session is to provide urine specimen collectors with a comprehensive understanding of the current (post 8-25-08) Department of Transportation (DOT) Urine Specimen Collection Procedures and to emphasize the vital role that collector's play in the testing process.

This four hour training course will focus primarily on the procedures to be followed when collecting a urine specimen for a DOT required drug test. We will examine the critical steps that must be taken in an "uneventful" collection, as well as the required additional actions that collectors must take when problems or unusually situations occur during a collection. Correctable and fatal flaws will also be addressed.

Finally, participants will be given an overview of the drug and alcohol testing program from a transportation agency's point of view to further broaden the collector's understanding of the DOT drug testing program. A certificate of attendance will be provided to all participants.

WHO SHOULD ATTEND

Transit agency substance abuse program managers, human resource managers, safety managers, state DOT representatives, road supervisors, maintenance supervisors, drug and alcohol program managers, safety managers, any transit personnel with frequent interaction with safety sensitive employees are encouraged to attend.

Space is limited, so please register early to avoid disappointment. A confirmation email will be forwarded to each registrant with training site logistics. Cancellations must be made 5 business days before class. *The deadline for registration is Friday May 1, 2009.*

REGISTRATION INFORMATION

If you would like to attend this session, fill out the attached form and email or fax to Molly Buffington at buffington@cutr.usf.edu or (813) 974-5168 to reserve your seat.



For additional training opportunities visit the CUTR website at www.usf.edu.

REGISTRATION FORM TO ATTEND

DOT URINE SPECIMEN COLLECTOR TRAINING AND REGULATORY UPDATE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL HIGHLANDS COUNTY, FL

MAY 15, 2009 8:30 AM - 12:30 PM

REGISTRANT'S NAME _____

JOB TITLE _____

MAJOR DUTIES & RESPONSIBILITIES _____

SUPERVISORS NAME _____

EMPLOYER _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____

FAX _____

EMAIL _____

Email or fax your registration to: Center for Urban Transportation Research
Attn: Molly Buffington
(813) 974-5168 fax
buffington@cutr.usf.edu

CANCELLATION POLICY

Cancellation Period—Registration cancellations will be accepted via e-mail notification no less than three working days prior to the training start date.

Cancellation/No-Show—Registrants will only be allowed one “no-show” per calendar year. It is our policy that if you can not attend a training course, that you notify us no less than three working days prior to the training start date or send a substitution.

Substitutions—We are pleased to accept substitutions for our training sessions. It is the responsibility of the registrant to find a suitable substitute, and notify CUTR of the change.