



Florida's Transit Operator Training Program

INSTRUCTOR'S COURSE IN BUS OPERATOR TRAINING (FT00429)

March 23-26, 2009

Tampa, Florida

COURSE OVERVIEW

This instructor-led course provides a standardized training program that can be used by any transit service provider to train qualified, professional bus operators. Instructors are trained in presentation and creative learning techniques, facilitation methods, and adult learning principles for teaching operators skills in vehicle operation, emergency management, and customer relations.

Upon completion of this course, instructors are qualified to train bus operators by the US Department of Transportation. All bus operators trained by these instructors will receive US Department of Transportation certificates from the FTA Office of Safety and Security Transportation Safety Institute upon receipt of a written request from the instructor and submission of the course evaluations and roster. Instructors will receive TSI course materials for vehicle operations, emergency management, and customer relations, plus road training guidelines. Included on the CD-ROM are all manuals, electronic slide set, quizzes, course evaluation form, and certificate request form, authorized by the Federal Transit Administration. Technical support is also available on request.

COURSE ELEMENTS

- ◆ Teaching in various training environments, the trainer's role
- ◆ Adult learning principles
- ◆ Delivery styles and methods, training aids, using multimedia equipment
- ◆ Facilitation skills, the art of questioning, managing class participation
- ◆ Team teaching
- ◆ Training strategies, the environment, class configuration
- ◆ Role-playing exercises and training presentations, self-evaluation

WHO SHOULD ATTEND

Individuals responsible for training bus operators. Safety managers and supervisors, training managers, and driver trainers; only two representatives from each property please. **This is a required course to be eligible for the Florida Operator Trainer Training Certification. Travel and lodging will be reimbursed to transit agency attendees based upon State of Florida guidelines. Travel reimbursement documents must be filled out and submitted to CUTR PRIOR to traveling to the training. Please make airline and car rental arrangements through CUTR Travel.*

NOTE: Individuals who successfully complete this course may register for the 1-Day certification training to receive course materials for the Paratransit Operator Training Program (FT00530) and not attend the entire 4-day course.

REGISTRATION INFORMATION

There are no registration fees for the 4 day course. Space is limited, so please register early to avoid disappointment. A confirmation letter will be forward to each registrant with schedule and hotel information. Cancellations should be received 15 business days before class. *The deadline for registration is Thursday, February 26, 2009.*

If you would like to attend this session, fill out the form on the back, and fax to reserve your seat.

Center for Urban Transportation Research

Attn: Molly Buffington

University of South Florida

4202 E. Fowler Ave-CUT100

Tampa, FL 33620

(813) 974-3120

(813) 974-5168 fax

buffington@cutr.usf.edu



This is a mandatory course to be eligible for the Florida Operations Network Trainer Certification

**REGISTRATION FORM TO ATTEND
INSTRUCTOR'S COURSE IN BUS OPERATOR TRAINING (FTOO429)
MARCH 23-26, 2009
TAMPA, FLORIDA**

REGISTRANT'S NAME _____

JOB TITLE _____

MAJOR DUTIES & RESPONSIBILITIES _____

SUPERVISORS NAME _____

EMPLOYER _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____

FAX _____

EMAIL _____

COURSE TITLE/CLASS NUMBER _____

IS YOUR EMPLOYER AN FTA GRANT RECIPIENT OR SUB-RECIPIENT?

YES

NO

**Center for Urban Transportation Research
Attn: Molly Buffington
University of South Florida
4202 E. Fowler Ave-CUT100
Tampa, FL 33620
(813) 974-3120
(813) 974-5168 fax**

